

	Annexe to Behaviour Policy: in response to Covid-19	
	June 2020 updated Sept 2020	
	Linked Governor: Peter Hepburn	SLT Member: Rich Peters

1. Scope

This addendum applies until further notice and should be read as supplementing the existing Behaviour Policy.

Unless covered in this addendum, our normal behaviour policy continues to apply.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

When pupils are in school, we expect them to follow all of the rules set out below, alongside the protocols issued to parents and students, to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read these rules and protocols and ensure that their children follow the new procedures that have been put in place. Parents should contact their child's Head of Year if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

2.2 Movement around school and social distancing

Students should move around the school, in directions indicated by any one-way system which may be in operation or as directed by staff, in an orderly and calm manner.

During scheduled breaks, students should remain socially distant between year groups, accessing the canteen only during their allocated year-group timeslot, and then proceeding to their allocated playground or wet break area. Grass areas and fields are out of bounds until further notice.

2.3 Hygiene, such as handwashing and sanitising

Students should follow Health Guidelines to minimise opportunities for transmission of infection:

- Sneezing and coughs should be caught in tissues and placed in a lidded bin ('catch it, bin it, kill it').
- Students should avoid touching their mouth, nose and eyes with hands.
- Students should not touch other students or behave in a way deliberately designed to heighten anxiety around social distancing
- Students must not share their own equipment or other items, including drinking bottles, with others.
- If a student feels unwell, they must tell an adult if they are experiencing symptoms of coronavirus so that they can be removed and isolated immediately and parents contacted.

- Students should use handgel and handsoap properly and at appropriate times, such as on arrival at school, following PE sessions, and during break and lunchtime.

2.4 Equipment and uniform

Students should bring a water bottle (pre-filled); they may only visit their allocated water fountain to refill at lunchtime, and must not wait until the end of lunch to do so

Students should bring any equipment they need with them as directed in advance by school, and are instructed not to share their equipment.

Uniform arrangements (i.e. full school uniform, or Ashlyns uniform PE kit on days when practical (non-exam) PE is on their timetable) must be followed.

Should students choose, or be required by school, to wear a face mask, these should be plain, and worn correctly and appropriately.

2.5 Mobile phones

As per our normal procedures, the use of mobile phones and other communication devices is not permitted on school premises unless permission is given by a member of staff and it is for educational purposes. Failure to do so will result in confiscation. Sixth form students will also be expected to adhere to these rules.

2.6 Rewards and sanctions for following rules

We will continue to apply normal rewards for students whilst in school and/or in the event of any required remote-learning at home.

Students who jeopardise the safe running of the school under revised safety measures will be dealt with in line with existing school Behaviour and Exclusions policies; students who are deliberately defiant and/or compromise the safety/wellbeing of others may be removed, isolated and/or issued with a fixed-term exclusion.

Detentions will operate within year-group 'bubbles'.

Standards cards for behaviour will be replaced with electronic recording of uniform transgressions during the present time.

3. Expectations for pupils at home (either self-isolating following clinical guidelines or in the event of further partial closure of school)

3.1 Remote learning expectations

If pupils are not in school, we expect them to follow all of the expectations set out below.

Parents should also read these and ensure their children follow them. Parents should contact their child's Head of Year if they think their child might not be able to comply with some or all of the rules and protocols, so we can consider alternative arrangements with them. Students should:

- Be contactable during required times – although we take into account that pupils may not always be in front of a device the entire time

- Complete work to the deadline set by teachers on the day of their timetabled lesson, to help manage their workload
- Seek help if they need it, from teachers or teaching assistants, via google classroom
- Alert teachers if they're not able to complete work
- Use proper online conduct, such as using appropriate language in messages

3.2 Dealing with problems

If there are any problems with students complying with our expectations on remote learning, including if they don't engage with the remote learning set for them, we will liaise with students and parents to establish if there are any issues School can help them address, and arrange meetings with Senior Leadership where issues remain unresolved.

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated. At every review, it will be approved by the Chair of Governors and Headteacher.

5. Links with other policies

This annexe links to the following policies and procedures:

- Child Protection policy
- Health and Safety policy
- Behaviour policy
- Exclusions policy