

## THE ASHLYNS SCHOOL ASSOCIATION CONSTITUTION

1. The Association shall be called "The Ashlyns School Association".
2. The objectives of the Association shall be:
  - (a) to provide assistance to the School in support of its aims, and to foster mutual understanding and co-operation between School and Home; and
  - (b) to raise funds for items, events, or suchlike outside those demanded by the curriculum.
3. Parents or guardians of all pupils of the School and all members of the School Staff shall be regarded as members of the Association.
4. There shall be no subscription linked with membership of the Association, but donations to the funds of the Association will nevertheless be welcomed.
5. The Head Teacher of the School shall be Honorary President of the Association and shall be a member of all committees and sub-committees, ex-officio.
6. The other officers to be elected shall be: Chairman, Vice-Chairman, Secretary, Treasurer, Prize Draw Administrator and Marketing Officer. These Officers shall be appointed by and from the members of the General Committee.
7. The General Committee shall consist of not less than eight parents or guardians elected at the Annual General Meeting. Candidates (with their own consent) may be nominated before or at the AGM.
8. The General Committee shall have the power to co-opt additional members and to fill vacancies. It shall be empowered to set up such sub-committees as it shall consider appropriate. Such sub-committees shall also have power to co-opt.
9. Members of the School Staff may be co-opted to full membership of the Committee as appropriate.
10. The Committee shall exercise overall responsibility for directing the activities of the Association and for arranging its programme of events.
11. The Annual General Meeting shall be held in the September term of each year, after giving at least fourteen days' notice in writing to members.
12. An Extraordinary General Meeting may be called at any time, following a proposal submitted in writing to the Secretary by at least twenty five members. Full details of the proposal shall be circulated to all members of the Association with notice of the EGM.
13. Accounts shall be kept by the Treasurer and examined independently each year. The Association's financial year shall end on 31st August.
14. Alterations and amendments to the Constitution can only be made at the AGM. Proposals for amendments must reach the Secretary twenty one days prior to the meeting and must be made available to members of the Association 14 days prior to the AGM.
15. Should the Association cease to function for any reason the current committee will ensure that any remaining funds are made available to Ashlyns School.

16. The number of trustees of the Ashlyns School Association charity body shall be a minimum of four, to include the Head Teacher (as required in the Trust Deed at Appendix A) and three others, to be appointed from the elected ASA post-holders.

**LAST AMENDED SEPTEMBER 2013**